



IQAC MINUTES OF MEETING (MoM)

Day/Date: 16.03.2019

Time : 10.00 AM

Venue : Board Room

Members Present : Enclosed in the Attachment

Head of the Institution: Prof. Srinivasa Rao Kunte

Subject: Overall Quality Review, action plans and targets for the upcoming semester and year.

Preamble: At the outset, Prof. Manjappa, Director R & D welcomed all the attendees

The Dean Academics highlighted that the entire discussion will be revolving around five major components – Academic performance of the students, Placement Statistics, Initiatives – Review and proposed, the progress of the various Start up programs and the review of various Committee and Cell activities.

Item No 1: Academic Review –Analyzing previous academic year performances and review the updations required.

The committee complemented all the departments for obtaining good results in the 2018-19 Odd Semester. The OBE implementation progress was reviewed department wise (through PAQIC Audits) and the observations were presented to the committee. Few opinions provided by the committee were:

1. Empowering the Module concepts in every department by mapping the subjects, projects to the modules need to be initiated. Suggestion: Provide the entire roadmap of the Program to the new entrants when they enter the branch, so that students will have better clarity.
2. Identify some core companies related to every module and highlight them to the students, which helps in creating interest among the students.
3. Separate evaluation rubrics may be designed for internship and projects. Also, logbooks may be given for Internship and Projects, to track the progress of the student's work.
4. Centralizing the examination process is transparent and has refined the way of conducting the examinations.
5. Hands-on Laboratory concept, Encouragement given to the student participation in events at premier institutes etc. are remarkable. However, it requires a formal structure (for recording purpose)
6. Quality of assignments provided to the students need to be upgraded. Usage of modern tools like Google classrooms, Virtual Laboratories etc. and provide design based experiments as assignments was suggested by the committee.
7. Identifying Academically Weak students need to be done across every subjects and necessary hand-holding needs to be provided to empower them sufficiently.



Item No 2: Placement Statistics

1. The Dean Academics presented the department wise placement statistics to the committee.
2. The committee noted that there is a significant growth in the number of companies visiting the campus for placement drives and commended the placement team for the achievement.
3. The committee identified that the placements in CSE, ISE, ECE is better, but needs to be improved. The committee advised to improve the average placement packages and attract more core companies for placement drives.
4. The committee highlighted that the placements of Mechanical and Civil departments exhibit a downward trend which needs immediate addressing. Some suggestions provided by the committee are: try to provide Industry connect courses based on the Future Skill courses, conduct skill based activity programs, create awareness among students related to competitive examinations and Higher education opportunities.
5. The committee pointed out that some of the IT companies provide equal opportunities to students across the streams also and the institute needs to provide some skill development programs to the students of other streams and make them industry ready. Providing a separate programming training sessions for the students of other streams was provided as a suggestion by the committee.
6. The introduction of Aptitude Learning Center was commended by the committee. It highlighted that a formal structure need to be framed and the syllabus need to be framed for the laboratory.
7. Statistics of the students opting for entrepreneurship and Higher Studies is significantly less. Focus need to be given on improving it. Awareness need to be created about the national and international research opportunities available for the students and the importance of competitive examinations.
8. Since the Aptitude Learning Center was provided as an additional facility to the students, the committee advised the Placement team to create separate syllabus for the same and provide it to the students, so that there will be a clarity among the students.
9. Entrepreneurship club need to be strengthened and more activities need to be conducted to ensure that the students' interest are diverted towards entrepreneurial activities too.

Item No 3: Review of various Initiatives proposed/initiated

1. The Dean Academics briefed about various initiatives taken by the institute, which the committee commended.
2. He also mentioned that there were few new initiatives which institute is planning to initiate, such as a new programming cell, Limited Liability Partnership firms (LLPs) etc.
3. The committee noted that with the AICTE introducing the 15 day induction program and making it mandatory for all the fresh entrants, the initiatives such as foundation course and bridge course may conflict with the induction program. The committee advised the institute team to ensure that the all the activities are managed smoothly without any conflict.
4. The committee members commended the institute initiative of Mentor and Mentee monitoring process, which it mentioned as the requirement of the day. It advised to identify the impact of the Mentor- Mentee initiative and record it appropriately. The committee also suggested that a separate book/record may be maintained for every student, so that their progress and achievement can be recorded every semester. It would help the students to study about



themselves and provide an opportunity for improvement. The committee lauded the institute initiative of starting up the LLPs and providing an opportunity to the faculty and student members to pitch their ideas in ELEVATE and other programs.

5. The committee noted that there is a significant increase in the count of the students participating in the events conducted at premier institutes. It suggested that all these initiatives need to be recorded appropriately, as they will give an added advantage to the departments and the institutes during the NBA Accreditation process.
6. The committee advised the departments/institute to streamline the project evaluation process, which also would provide an added advantage during the accreditation process. It suggested that all the best projects in the departments should be made available to the students, who in turn may get involved with the projects to further improve it.
7. The committee was informed about the execution of a two day pre-event “Be with Engineers” – a part of SSTH 2018, where nearly 60 student projects was exhibited. Around 260 students participated actively in the event.
8. The committee noted about the inauguration of the Institution of Electronics and Telecommunication Engineers (IETE) Students’ forum (ISF) and Professional Activity Center (PAC) on 12th November 2018. The committee recommended the maximum utilization of the forum for all round development.
9. The MoU signed with the NASSCOM India, on January 24th, 2019, was intimated to the committee. The committee suggested the initiation of various certification programs in Engineering and Management Domains.

Item No 4: Review of various start up programs

1. The committee appreciated the initiatives of innovation and incubation cell which promotes start-ups.
2. It also appreciated the creative student’s participation and technical hand holding by start-up companies.

Item No 5: Review of various Committee/Cell activities

1. The Dean Academics listed out various committees functioning in the institute and provided the details of the members involved in each Committee/Cell.
2. The IQAC committee mentioned that an awareness need to be created among the faculty members and the students about the committees available and how to make use of every committee.
3. It also mentioned that for few committees, the compositions need to be maintained strictly as per the University/AICTE norms.
4. The committee advised the institute to initiate the practice of commending the faculty members and the students for their achievements – suggestion: provide appreciation letters to them.
5. The committee suggested that the Faculty Performance Appraisal system needs to be redefined so that it covers 360 degree development of the faculty members.
6. The organization of the Alumni Meet on 22nd December 2018, was brought to the notice of the committee and the committee suggested the strengthening of existing alumni network.



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The Principal assured the committee that the suggestions provided by them will be incorporated accordingly, in the upcoming days. The meeting ended with the vote of thanks given by the Member Secretary.

Prepared by: Dr. Rajesha, Dean (A)

Dr. Srinivasa Rao Kunte
(Principal)