



SAHYADRI
COLLEGE OF ENGINEERING & MANAGEMENT
MANGALURU

9th IQAC MINUTES OF MEETING (MoM)

Day/Date: 24/08/2019

Time : 10.00 AM

Venue : Board Room

Head of the Institution: Dr. Srinivasa Rao Kunte

Subject: Actions initiated based on previous IQAC Meeting, Overall Quality Review, action plans and targets for the upcoming semester and year, Uploading of Pre Qualifier Reports (PQR) and Self-Assessment Report (SAR) to the NBA Portal.

Preamble: At the outset, the chairperson welcomed the committee members and thanked them for making their presence for the Meeting.

The Dean Academics presented various actions initiated based on the suggestions provided by the committee in the earlier meeting [reference]. He informed the committee that the institute has decided to upload the PQR and SAR of 5 UG programs in the month of October and November, 2019 respectively and PQR and SAR of PG program in the month of November, 2019 and January, 2020 respectively.

Item No 1: Academic Review –Analyzing previous academic year performances and review the updation required.

1. The committee noted that some of the major suggestions provided earlier has been incorporated successfully.
2. The committee observed that with the implementation of OBE practices, a significant change has been noted in the Teaching – Learning Process of the programs.
3. Quality of the assignments has been improved. The committee reviewed few assignments provided and the rubrics used for evaluation and appreciated the effort taken by the faculty members. However, the committee suggested that assignments should vary from subject to subject and mentioned that the students should not be burdened with heavier assignments.
4. The committee appreciated the introduction of Internship logbook and project handbook, which provides a complete clarity to the students and the faculty members about what exactly is needed to be done.
5. The laboratory manual formats are currently being changed and a sample format of the lab manual was presented. The committee appreciated the new format and advised the departments to maintain all the earlier versions of the lab manual formats.
6. The committee expressed its satisfaction with the academic process being followed in the departments and the institute.



Item No 2: Placement Statistics

The Dean Academics presented the department wise placement statistics to the committee.

1. The committee appreciated the institute's effort of establishing the programming learning center for empowering the students' skill.
2. Committee noted that the departments have to provide awareness about the higher studies and motivate the students to enroll for higher studies.
3. More entrepreneurial activities need to be conducted for creating an interest in students about entrepreneurship.

Item No 3: Review of various Initiatives proposed/initiated

1. The Dean Academics listed out the projects being pitched up for the ELEVATE and mentioned that there are a high chances of getting funded. The committee appreciated the efforts of the faculty members and the students.
2. The committee suggested that the students and the faculty members need to be made aware of all the initiatives being introduced and also should be asked to utilize the same for their improvements.
3. The committee noted that a structured framework need to be created for all the initiatives, so that the departments may map few initiatives to their programs.

Item No 4: Review of various start up programs

1. The committee appreciated the efforts of the start-ups in empowering the students and motivating them to participate in events held at premier institutes. However, the committee suggested that there should be a criterion for selecting the students for participations, which would further strengthen the outcomes.

Item No 5: Review of various Committee/Cell activities

1. The committee appreciated that there were no single case of ragging and anti-sexual harassment reported.
2. It suggested that the Grievance Redressal mechanism needs to be addressed seriously and there should be a segregation of grievances – students, faculty members, parents.
3. The committee advised the institute to collect feedback about all the facilities provided by the institute, analyze the feedback and formulate few actions for the improvement of the same.

Item No 6: New Initiatives planned

1. The HR policies which bifurcate the Service Rules from the policies for appointments and faculty recruitment will be framed. The meeting of the stake holders will be conducted shortly.





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2. Interdisciplinary training and hands-on sessions are planned for upgrading the skill requirements of faculty. Sessions on Core areas such as AI/ML, AR/VR, Cyber Security, IoT and Robotics would be conducted on weekends.
3. Based on the feedback obtained during Placement Drive, most students do not have the ability to write a program. So to improve their programming skills and make them more employable Programming cell in initiated to give training on Industry related programming language such as C, C++, Java and Python.
4. To expertise in future trending fields faculties could do MOOC courses or attend FDP's.

The committee wished the institution best for the upcoming NBA Accreditation process. The principal assured the committee that the suggestions provided by them will be incorporated accordingly, in the upcoming days. The meeting ended with the vote of thanks given by the Member Secretary.

Prepared by:


24/8/2019
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26/8/2019
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